

January 9, 2023

Subject: 2023 BSW Annual Homeowners Proxy Instructions

This document has been prepared to assist Braun Station West owners in completing the proxy for the Annual Homeowners' meeting on January 25, 2023. It is very important that a proxy is completed if a homeowner does not plan to attend the annual meeting. This is because proxies count towards the quorum, we must meet in order to hold the meeting and our annual elections.

This year there is a major change to the proxy form. In the past, owners could leave the name of their proxy blank, which appointed the Board as their proxy. This year, owners must name their proxy in the second blank of the first paragraph. If the name is left blank, the proxy will be invalid.

Owners have two options for how they want their proxy to vote. Please select one option. If the owner chooses Option B, here is the current slate of candidates received by the Nominating Committee as of 1/5/2023:

Board Member Nominees for 3-year terms:

- Ed Earl, current member with expiring term
- Colin Dowling
- Tasha Eichorn
- Brittany Gibson
- Jeremy Shaw
- John Siedo

Nominees for Board Officers:

- President - Keith Riggle
- Vice President
 - Ed Earl (contingent on election as board member)
 - Jeremy Shaw (contingent on election as board member)
- Treasurer
 - Ginny Stricklin (current Secretary/Treasurer)
 - Julie Renouf

If there are changes, additional candidates or withdrawals to this slate, they will be posted on the Braun Station West website and sent out in a News Blast as time permits.

Write-in votes are permitted, as will be nominations from the floor at the annual meeting.

Please be sure to date and sign the proxy and provide street address. Email address is optional but desirable.

If an owner wants to change their proxy, a new one can be submitted. This will revoke the old proxy, and the one with the latest date will be used. If an owner decides to attend the annual meeting, any proxy they may have submitted will be revoked.

Please note that each lot is allowed only one proxy, and only one signature per household is required.

Lastly, the deadline for turning in completed proxies to the BSW office is Friday, Jan 20, 2023, 6:00 PM. This will enable the BSWCIA staff to validate all of the proxies and prepare ballots before the election.

If you have any questions, please contact our office manager at 210.680.3009 or Lucy Olson at bswcia.president@gmail.com.