

## **Lease Restrictions for Scout Troops**

1. A \$100.00 deposit will be required by all Scout Troops. The deposit will remain in the office and will not be utilized unless the following conditions are not met.

- A. Leases will be signed for the entire rental period. (Example: If you intend to hold meetings from August 2004 through May 2005, a lease will need to be signed for the duration.)
- B. A schedule of meeting times will be submitted at the time the lease is executed. The schedule must be in writing and contain dates and times.
- C. Other usage of the clubhouse will be allowed only with normal fees applicable and prior permission of the Management Staff of Braun Station West.
- D. Noise levels will be kept at a minimum. Braun Station West services the community from their office inside the Clubhouse and it is expected that the troops behave in a manner that is conducive of this environment.
- E. The four octagonal wooden tables and the 24 upholstered dining chairs will not be used when Scouts are working on craft projects.
- F. Cleaning Procedures:
  - (1) After each and every meeting the following items will be done.

### **BATHROOMS**

**Empty trash cans and replace liner**

**Sweep & mop floors**

**Check supplies... toilet paper, paper towels**

**Clean toilets & sinks**

**CLUBHOUSE**

**Empty all trash containers and replace liners**

**Wipe down all tables & counter tops**

**Pick up all debris**

**Sweep & mop floor**

**Return tables & chairs to the proper places**

**Check the area and remove all belongings**

**If these items are not done after each meeting, your deposit will be cashed and you will have to replace the deposit before you will be allowed to use the clubhouse for further meetings. The Scout troops are responsible for items in the clubhouse area that are broken.**

We thank you in advance for your cooperation in the proper usage of the clubhouse.

\_\_\_\_\_  
Lessee Signature

Date \_\_\_\_\_