

**BRAUN STATION WEST  
COMMUNITY IMPORVEMENT ASSOCIATION (BSWCIA)  
MEETING MINUTES**

**August 12, 2009**

**CALL TO ORDER:** The regular monthly meeting of the Board of Directors was held at the BSWCIA Clubhouse. Board President, Margaret Tovar, called the meeting to order at 7:00PM and led Board members and guests in the Pledge of Allegiance.

**ATTENDANCE:**

Board Members Present: Margaret Tovar (President), Cindy Morawski (Vice-President), Fred Aldrich (Treasurer), Donna Smith, Ana Thornton, Linda Cunningham and Al Pohovich.

Board Members Absent: Mary Ann Kramer (Secretary) and Roger Plasse

BSWCIA Manager: Tony LaFrenier

Homeowners/Guests: Bianca Briseno from Rep. Castro's office.

**HOMEOWNERS/GUESTS TO ADRESS THE BOARD:**

Ms. Briseno informed the board of 2 town hall meetings presented by Rep. Castro; one of 9/2/09 at Braun Station Elementary and one of 9/8/09 at the SBC Technical Center on St. Mary's Campus. Ms. Briseno reminded that school supplies are tax-free on "tax-free" weekend and that there will be a 2<sup>nd</sup> food fair distribution. Mr. Aldrich asked if 1604/Braun Rd. is a "traffic issue" and Ms. Briseno indicated that it was a TxDOT issue and TxDOT has previously stated that it had no money on the intersection.

**REVIEW MINUTES:** Ms. Smith questioned the Recreation Facilities report. Continuation of the Quick Start tennis program would require board approval. In Community Events, the Pooch Party will be on Halloween. Mr. Pohovich made the motion to approve the July minutes with corrections as stated above and Ms. Cunningham seconded the motion.

**PRESIDENT'S REPORT:** no report

**VICE PRESIDENT'S REPORT:** no report

**SECRETARY'S REPORT:** no report

**TREASURER'S REPORT:** Bulk of expenses is summer items; i.e., lifeguards.

**MANAGER'S REPORT:** Mr. LaFrenier reported that he had collected approximately \$2300 in assessments and that things were going well with the pool season.

## COMMITTEE REPORTS

**Administration:** Please send comments for evaluation to Mr. Pohovich.

**Architectural Control:** Mr. LaFrenier indicated that the committee was still dealing with the owner at 9303 Woodheather.

**Block Captain Program:** There will be a block captain social on 10/1/09 at 6:30pm at the clubhouse. The SAFFE officer should be invited.

**Financial management:** Mr. Aldrich announced that Armstrong & Vaughan sent the final audit for 2007. It is still in the by-laws that late fee of \$25.00 be assessed.

**Landscape and grounds:** Ms. Morawski reported that our landscaping is looking as good as it possible can given the drought.

**Recreational Facilities:** Mr. Aldrich reported that there had been a meeting recently in which Ms. Thornton and Mr. LaFrenier were present. Five bids were discussed for the resurfacing/replastering of Brigadoon Pool; ranging from \$22485 to \$32650. The committee chose the bid from Gary Pools due to its good reputation; its bid was \$26818. Mr. Aldrich indicated that there was money in reserves to cover this. Mr. LaFrenier stated that there had been discussion with Gary Pools recently and it was ready to start on the project and the timeframe for completion by end of October. Mr. LaFrenier commented that Gary Pools had previously done work at Brigadoon Pool. Ms. Smith questioned how often the pool is replastered. Mr. LaFrenier stated that it should normally be done every 12 years and Brigadoon had not been done in 15 years. Ms. Morawski motioned to approve the Gary Pool bid of \$26818 for resurfacing/replastering the Brigadoon Pool and Ms. Smith seconded the motion.

**Community Events:** Mr. LaFrenier stated that the Back To School party is scheduled for 8/22. The Block Captain event will be held on 10/1/09. Ms. Smith stated that a chairperson for the Luau needs to be found. Luau will be held on 9/25/09 from 7 -10pm at the Tezel Pool. There is a budget of \$100 for the community garage sale; will be held on 10/10/09. Mr. LaFrenier commented that the Women's Club wants to have a rummage sale in conjunction with the garage sale. Ms. Morawski will do a banner to advertise the pooch parade of 10/31/09 from 2 to 4pm. Ms. Tovar asked if the national night out event should be community-wide or street-wide; it was agreed that event should be street-wide. Ms. Tovar also commented that perhaps 2-member board pairs could visit street-wide events and have concerns taken back to board.

**Structures and Buildings:** Ms. Thornton referred to the matters discussed in Recreational facilities regarding Brigadoon Pool.

**OLD BUSINESS:**

Ms. Tovar reported on the matter of the Cheviot Heights residents. Office Atkinson spoken with the parents and a son at the home. The occupants were reminded to be cognizant of neighbors when having guests. Mr. Aldrich asked if security patrol cars are marked and they are. Ms. Morawski raised a concern about parking on streets; noting that the intersection at London Heights and Queen Heights gets congested with cars parked in the street. It was noted that different parts of Braun Heights have different covenants. Ms. Thornton questioned about possibility of speed bumps on Queen Heights. Ms. Tovar indicated that acquiring speed bumps would involve neighbor signatures and a traffic study. Ms. Tovar stated that there was a neighborhood/citizen's academy one Saturday per month; for August 09, it will be held on 8/22/09 from 9am until 4pm.

**NEW BUSINESS:**

Ms. Tovar and Ms. Morawski attended a HOA conference where various vendors were present. A playground equipment company was invited to view our playgrounds. The company gave a \$77000 estimate to update the Brigadoon playground. Mr. LaFrenier noted that wood slats could be replaced and that a swing set was already replaced. Smaller repairs can be done by a maintenance person. Mr. LaFrenier commented that the monkey bars can easily be replaced. The life of wooden playground structures is unknown. Costs involve not only structure itself, but delivery and installation. There was discussion of getting volunteers to look at study done by the playground equipment company.

**ADJOURNMENT:** There being no further business, Mr. Aldrich moved and Ms. Morawski seconded that the meeting be adjourned. There were no dissensions. The meeting adjourned at approximately 8:30pm.

**EXECUTIVE SESSION** (if necessary): No meeting was necessary.

Prepared by:

Approved by:

Ana Thornton  
BSWCIA Board member  
In absence of Mary Anne Kramer  
Date: September 6, 2009

Margaret Tovar  
BSWCIA President